



1793 Cherrytree Road  
Franklin PA 16323  
Phone: 814/676-2832  
Fax: 814/676-2927  
c-mrickard@state.pa.us

*committed to quality and sustainable  
natural resource management*

[www.venangocd.org](http://www.venangocd.org)

**APPLICATION FOR AN  
EROSION AND SEDIMENT POLLUTION CONTROL PLAN REVIEW**

PROJECT NAME: \_\_\_\_\_

MUNICIPALITY: \_\_\_\_\_

TOTAL ACRES: \_\_\_\_\_ DISTURBED ACRES: \_\_\_\_\_

RECEIVING STREAM: \_\_\_\_\_

OWNER'S NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

EMAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

PLAN PREPARER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

EMAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

CONTRACTOR/DEVELOPER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

EMAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

This application must be completed by the applicant or his agent and submitted along with the required plan information and the required fee. See fee schedule attached. Incomplete submissions will not be accepted for review.

The applicant agrees to comply with all requirements of Pennsylvania's Department of Environmental Protection Title 25, Chapter 102, Erosion Control rules and regulations, and further agrees to obtain all necessary federal, state, county, and local permits associated with the above project.

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Date

VCD Use Only	Date Rec'd _____	Plan No. _____
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The following conditions shall guide the implementation of the Venango Conservation District fee schedule:

**I. Authority and Applicability**

- A. Under PA Code Chapter 102 rules and regulations, and the Clean Streams Law, the Venango Conservation District is delegated the authority to administer the Commonwealth’s Erosion and Sediment Pollution Control (E&SPC) Program in Venango County.
- B. Districts may charge fees for Erosion and Sediment Pollution Control Plan reviews authorized by Act 217 - The Conservation District Law.
- C. The effective date of the fee schedule is September 17, 2009 and shall apply to all plans that are submitted to the District requesting E&SPC plan adequacy except as noted.

**II. Fees**

<u>Disturbed Acreage</u>	<u>Fee</u>
0 – 0.99	\$100
1+	\$100 per disturbed acre

Example:

0.75 acre = \$100  
3.69 acre = \$369

- *Make checks payable to the:* Venango Conservation District
- The District Office reserves the right to waive review fees as deemed appropriate.

**III. National Pollution Discharge Elimination System (NPDES) Permits**

In addition to the Erosion and Sediment Control Plan review fee, any activity that 1) disturbs 1 or more acres and has a point source stormwater discharge to surface waters or 2) disturbs 5 or more acres, must also make application for an NPDES permit to release stormwater from a construction activity. Depending on the type of permit required under NPDES regulations, the following fees apply:

General NPDES Permit - \$250  
Individual NPDES Permit - \$500

- *Make checks payable to the:* Venango Conservation District Clean Water Fund

#### **IV. Additional Policies**

1. The fee schedule will apply whenever an Erosion and Sediment Pollution Control Plan is submitted for an adequacy determination or environmental review. Fees may also be assessed when the District requests plan submission due to problems perceived on site.
2. The fee will not be applicable to agricultural operations such as plowing, clearing, grubbing, and tilling, and agriculture conservation practices completed in accordance with a conservation plan developed by the Natural Resources Conservation Service
3. When site construction and final stabilization are not completed within three (3) years from the date of initial plan approval, the District reserves the right to require the submission of a new plan and additional or upgraded controls if E&SPC standards have been revised. Fees will be charged as indicated.
4. When the design of a plan that has been submitted and reviewed is revised to a point that the previous E&SPC plan is not applicable, the District reserves the right to assess additional fees as per the fee schedule in Section II.
5. Each resubmission of a different project on the same tract of land will be charged separately according to the fee schedule, regardless of whether or not the original project received a letter of adequacy.
6. Where the owner or owner's agent fails to directly address and attempt to resolve concerns expressed by the District after a review of the E & S Plan, and such negligence requires the District to conduct more than two plan reviews, a fee equal to  $\frac{1}{4}$  (25%) the original cost will be imposed for each submission thereafter. Resubmission fees may be waived at the discretion of the District Manager.